

TRIPURA INDUSTRIAL DEVELOPMENT CORPORATION LIMITED
(A GOVERNMENT OF TRIPURA UNDERTAKING)
Shilpa Nigam Bhavan, Khejurbagan, Kunjaban,
Agartala, Tripura, Pin-799006. CIN: U75112TR1974SGC001491
Website: tidc.tripura.gov.in

Dated February,2024

**NOTICE INVITING TENDER FOR PRINTING OF ANNUAL REPORT
FOR THE YEAR 2020-21 and 2021-22**

Sealed quotations are invited from the vendor for printing of “**Annual Report 2020-21 and 2021-22.**”

- i. Last date of receipt of tender paper : 20th March,2024 up-to 12 PM
- ii. Opening of tender paper : 20th March,2024 at 3:00 PM, if possible.
- iii. Estimated cost is Rs.2.00 lakhs

Detailed terms & conditions along with specification of Annual Report**2020-21 and 2021-22** to be printed will be available in TIDC Website i.e. <https://tidc.tripura.gov.in/>.

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OSD, TIDC Ltd

Signed by Binoy Bhusan
Das
Date: 27-02-2024 23:22:28
Reason: Approved

**NOTICE INVITING TENDER FOR PRINTING OF ANNUAL REPORT
FOR THE YEAR 2020-21 and 2021-22.**

Tripura Industrial Development Corporation Ltd. (TIDC Ltd.) (A Govt. of Tripura Undertaking), needs book “**Annual Report 2020-21 and 2021-22**” to be printed as per below mentioned specification.

Eligible vendors (as per annexure-II), are requested to send Technical and Commercial bid in separate envelope and both should be put up in separate sealed envelope and clearly marked on the cover of envelope Technical bid and Commercial or Price Bid, enquiry No., date of opening.

Sealed envelope should reach to TIDC latest by 14th March, 2024 up-to 12 Noon hrs. Technical bids will be opened at 3:00 PM . and Commercial bids of qualified vendors will be opened on same day (if possible). If technical and commercial bids are not submitted separately, the same (bid) will not be considered.

SPECIFICATION OF BOOK “ Annual Report 2020-21 and 2021-22”

Size	:	8.5"X11"
No. of pages	:	130±5 + Cover
Paper	:	130 GSM glossy paper for text 210 GSM glossy paper for cover
Colour	:	Four colour both text & cover
Binding	:	Perfect
Input		Soft Copy
Quantity	:	250 copies (English) for each year

Packaging: All books of Annual Report are to be packed in new, unused, sizeable cartons. In one box 60 books only to be packed. New, plain cartons only are to be used. All the cartons should be duly labeled with title of the books “Annual Report 2019-20 and quantity. Material packed in any other way will not be accepted. Or a penalty of Rs. 200.00 per box will be imposed.

Terms & Conditions:

1. Rates/price bid is to be submitted as per **Annexure-I**, according to the specifications given in the enquiry only and no conditional tenders will be accepted. Work will be awarded to the lowest bidder.
2. **The rates shall include the cost of paper, printing, binding, packing, forwarding**, etc. GST will be paid at applicable at the time of delivery.
3. All the documents asked as per **Annexure-II**, should be sent along with the technical bid. If any one of the documents asked is not enclosed, the quotation will not be considered.
4. The Tenderer will be responsible for collection of the input material, supply of the proof/dummy and the final printed copies of the books at the premises of TIDC Ltd., Agartala.
5. The bid should be accompanied with an EMD of Rs. 6000.00 in the form of DD, drawn in favour of Managing Director, TIDC Ltd., payable at Agartala. The EMD of selected bidder(s) will be kept as security deposit till completion of the work and the rest will be released within 15 days from the date of opening of the bids.
6. The tenders received late or do not fulfill the terms and conditions will be rejected.
7. TIDC Ltd. Reserves the right to accept or reject any or all tender/s without assigning any reasons.
8. The Tenderer will supply us four pages printed version of Book "Annual Report 2020-21 and 2021-22", cover sample on the same GSM paper as specified in our quotation and dummy of the Book "Annual Report 2020-21 and 2021-22" as per specified size and you will start the printing works only after TIDC Ltd. approves the print quality of the supplied printed samples and dummy by you. There will be no compromise on the quality of paper and printing and in case the printing work is not found satisfactory as per sample approved, the job will not be accepted and no payment will be made. Or a penalty @ 20% of invoice value shall be imposed.
9. Payment will be released only after completion of job and after the receipt of the printed material in good condition and to the satisfaction of Tripura Industrial Development Corporation Ltd.

No partial job will be accepted for payment. In case there is any increase or decrease in number of pages, accordingly the payment will be released on pro-rata basis.

10. Place of delivery of the books is Tripura Industrial Development Corporation Ltd. Shilpa Nigam Bhavan, Khejur Bagan, P.O.: Kunjaban, Agartala, Tripura (W), PIN-799006.
11. The softcopy to be collected within two days after intimation of award of contract by telephonically or E-mail. Proof and printed samples to be submitted within 06 days from the date of collection of proof. The books will have to be supplied within 15 days from the date of approval of the proofs 0.5% per week maximum of 5% of total contract value.
12. If the supplier does not accept the work order or does not deliver the item within given stipulated time, the EMD will be forfeited.
13. TIDC Ltd. can change the number of quantity to be printed at the time of issue of work order.
14. Quoted amount must be below Rs.2.00 Lakhs only.

Note:

- i. **PAN/GST registration, EMD and paper sample must be in one envelope along with technical bid.**
- ii. **Price bid must be put up in another separate envelope.**
- iii. **Both sealed envelope should be kept in another envelope.**
- iv. **Please quote the tender no. with date and opening date on the top of the containing tenders.**

OSD, TIDC Ltd

ANNEXURE-I**PRICE SCHEDULE**

Name of vendor	NIT No. TIDC/GA/6/2024 Date: /02/2024 VALIDITY OF BID: Three Months EMD: Rs. 6000.00 Date of Opening tender: 14 th March,2024 at 15.00 hrs (If possible)
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Sl.No.	Description/Title	Unit	Qty	Rate In Figures and Words : Inclusive all Expenditure(Paper, Printing, Binding, P&F Loading/off loading etc.),FOR :TIDC Ltd.
01	Annual Report 2020-21 and 2021-22 , Pages: 130±5+ Cover, English	No.	250 for each year	

GST will be paid at actual at the time of delivery; Rate for additional pages will be calculated on pro-rata basis.

Note: Rate quoted by the Bidder should be in figure as well as in words.

Submit all the pages of this tender document duly signed as accepting all the terms and conditions of the tender.

Signature of contractor

with stamp

&

Date

ANNEXURE-II

ELIGIBILITY CRITERIA FOR PRINTERS

1. Only those vendors having adequate in house infrastructural facilities for four colours printing including high quality scanners, image setters, etc. along with experience of three similar works only need to apply. **List of Machines and Equipment held by the firm may be enclosed.** Representatives of TIDC may visit to check the above facility before awarding the work.
2. PAN/GST registration certificate should be enclosed with the technical bid.
3. **The printer/vendor also enclose a certificate stating that his/her firm has a good reputation and there is no complaint against it and have not been blacklisted for any Govt. organization.**

CHECK LIST FOR TECHNICAL BID

1. Vendors must ensure that they meet the eligibility criteria.
2. Both the bids, Technical & Price Bids are to be kept in separate sealed envelope. Price bid will be opened only of qualified vendors.
3. EMD of Rs. 6000.00 in the form of DD in favour of Managing Director TIDC Ltd. payable at Agartala must be enclosed along with technical bid.
4. PAN/GST registration certificate of the vendor.
5. Certificate as per point-3 of eligibility criteria.
6. Signature of bidder on all the pages of tender document as acceptance of all the terms and condition of tender.
7. Proof of three similar works. Photocopy of work orders duly signed and authenticated by the bidder to be enclosed.

Signed by Binoy Bhusan
Das
Date: 27-02-2024 23:39:18
Reason: Approved